



Senior Marine Operations & Cost Specialist (m/f/d)

Full-time

MarineXchange Software GmbH
Gadollaplatz 1
8010 Graz | Austria
www.mxp.com

Workload	Full time
Department	Port Cost Management
Location	Manila, Philippines

ABOUT

With the MXP software suite, MarineXchange offers the only enterprise software platform for the cruise industry. It provides a complete portfolio of powerful tools to better manage cruise-ship operations in a corporate office as well as onboard ships. Currently, more than 50 companies with over 385 installations are using the MXP enterprise platform to manage their business.

JOB DESCRIPTION

We are looking for a Senior Marine Operations & Port Cost Specialist to join our Port Cost Management team. This role is designed for an experienced maritime professional who is comfortable working independently and has a strong understanding of port operations, agency services, terminal billing, and port authority cost structures.

KEY RESPONSIBILITIES

- Serve as the primary expert on all matters concerning port charges and vessel call procedures
- Analyze port tariffs, billing statements, and service documents, ensuring their accuracy
- Break down vessel call expenses at various ports and identify the factors influencing these costs
- Collaborate with port authorities, agents, and all operational stakeholders
- Maintain accurate and organized port cost and operations data
- Prepare internal cost reports and concise summaries for management review
- Provide guidance and support to new team members as the team expands

REQUIREMENTS

- Fluent in English for effective communication
- Completed 4-year college degree (Business, Maritime Studies, Logistics, Customs, Engineering, or any related field)
- 3-5 years of proven experience in:
 - Port authority operations
 - Port agency (operations or billing)
 - Marine operations (cruise or cargo)
 - Terminal billing / port cost management
- Strong technical understanding of:
 - Port dues, pilotage, towage, berthing, mooring
 - Vessel call workflows and port service procedures
- High level of accuracy, analytical ability and attention to detail
- Strong communication skills in English (written and verbal)
- Proficiency in spreadsheets, structured data and operational documentation
- Ability to work with minimal supervision in a senior, responsible role

Preferred Qualifications

- Experience with international port documentation
- Cost analysis or operational planning experience

BENEFITS & PERKS

- Rapid professional and personal development at the leading software supplier in the cruise industry
- Secure and long-term employment in a fast-growing industry
- Opportunity to contribute to the growth of our marine operations team
- International exposure within a global organization
- Modern on-site workplace in Ortigas Center, Pasig City
- A great working atmosphere in a highly motivated and successful team with international corporate culture
- Competitive senior-level compensation package

HAVE WE SPARKED YOUR INTEREST?

Then please send us your detailed application documents (CV with photo, certificates, etc.) via e-mail to career@mxp.com